



NATIONAL HAEMOPHILIA COUNCIL

Financial Statements

For

YEAR ENDED 31st DECEMBER 2022

NATIONAL HAEMOPHILIA COUNCIL
Financial Statements for year ended 31st December 2022

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Composition of the Council Members and Other Information

Mr Brian Fitzgerald, **Chairperson**

Reappointed 08/2022

Ms Patricia Byrne, Principal Specialist Clinical Psychologist, Department of Psychological Medicine & National Coagulation Centre, St James Hospital

Appointed 12/2022

Mr Pat Creedon, Principal Officer, Blood & Organ Transplant Policy and Divisional Planning Unit, Department of Health

Appointed 03/2021

Dr Alison Dougall, Clinical Consultant in Special Care Dentistry, Dublin Dental University Hospital

Reappointed 10/2022

Dr Cleona Duggan, Consultant Haematologist, Cork University Hospital

Reappointed 09/2021

Dr Ruth Gilmore, Consultant Haematologist, University Hospital Galway

Reappointed 10/2022

Ms Debbie Greene, Senior Administrator & Office Manager, Irish Haemophilia Society

Reappointed 10/2022

Ms Mary Kavanagh, CNS in Haemophilia, Children's Health Ireland at Crumlin

Appointed 08/2020

Dr Beatrice Nolan, Consultant Haematologist, Children's Health Ireland at Crumlin

Reappointed 01/2021

Professor Niamh O'Connell, Medical Director, National Coagulation Centre, St. James's Hospital

Reappointed 07/2021

Mr Brian O'Mahony, Chief Executive, Irish Haemophilia Society

Reappointed 10/2022

Dr David Vaughan, Director of Quality and Patient Safety, Childrens Hospitals Group

Reappointed 10/2019

Resigned 10/2022

Ms Gráinne Leach, Chief Officer, NHC

Appointed 09/2014

Banker: Provided by the Health Service Executive

Solicitor: Provided by the Health Service Executive

Accountant: Provided by the Health Service Executive

Auditor: Comptroller & Auditor General, 3A Mayor Street Upper, Dublin 1 D01PF72

NATIONAL HAEMOPHILIA COUNCIL
Financial Statement for year ended 31st December 2022

Governance Statement and Council Members Report

Governance

The National Haemophilia Council was established under the SI No. 451 of 2004, National Haemophilia Council (establishment) Order 2004.

The National Haemophilia Council is accountable to the Minister for Health and is responsible for ensuring good governance and performs this task by setting strategic objectives and targets and taking strategic decisions on all key business issues. The regular day-to-day management, control and direction of the National Haemophilia Council are the responsibility of the Chairperson and the Chief Officer and the members of the Council.

Councils Responsibilities

The work and responsibilities of the Council are set out in SI No. 451 of 2004 which also contain the matters specifically reserved for Council's decision. Standing items considered by the Council include:

- Reports from Meetings
- Financial Statements
- Reports on International Audits of the 3 Comprehensive Care Centres
- Reports on audits of the Haemophilia Treatment Centre
- Reports on audits with a Consultant Haematologist in Level 3 Hospitals in Ireland

SI No. 451 of 2004 requires the National Haemophilia Council to keep, in such form as may be approved by the Minister for Health all proper and usual accounts of money received and expended by it. In preparing these financial statements, the National Haemophilia Council is required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that it will continue in operation
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements

The Council is responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the National Haemophilia Council and to enable it to ensure that the financial statements comply with its Constitution and Rules.

The Council considers that the Financial Statements properly present the expenditure of the National Haemophilia Council for 2022.

The Council members must follow the broad strategic direction set by the Council and must ensure that all Council members have a clear understanding of the key activities and decisions related to the entity, and of any significant risks likely to arise.

The maintenance and integrity of the corporate and financial information on the National Haemophilia Council website is the responsibility of the Council.

The Chief Officer acts as a direct liaison between the Chairperson and the Council Members.

Remuneration

Council members do not receive remuneration. They may be paid travelling and subsistence allowances in accordance with approved scales.

Council's Structure

The Council consists of a Chairperson and 10 Council Members all of whom are appointed by the Minister for Health. The members of the Council are appointed for a period of three years and usually meet six times a year. However, in 2022 there were five NHC meetings. The list of NHC members and numbers of meetings attended in 2022 are listed below:

	Meetings Attended
Mr Brian Fitzgerald, Chairperson	4
Mr Pat Creedon, Principal Officer, DOH	0
Dr Alison Dougall, Consultant in Special Care Dentistry, DDUH	2
Dr Cleona Duggan, Consultant Haematologist, CUH	5
Dr Ruth Gilmore, Consultant Haematologist, UHG	4
Ms Debbie Greene, Administrator Irish Haemophilia Society	4
Ms Mary Kavanagh, CNS in Haemophilia, Children's Health Ireland at Crumlin	4
Dr Beatrice Nolan, Consultant Haematologist, CHI at Crumlin	5
Dr Niamh O'Connell, Medical Director, NCC, St. James's Hospital	5
Mr Brian O'Mahony, Irish Haemophilia Society	5
Dr David Vaughan, Director of Quality and Patient Safety, CHI	2

Key Personnel Changes

Dr David Vaughan resigned 10/22

Ms Patricia Byrne, Appointed 12/22

Dates of NHC Meetings in 2022

- Thursday 27th January 2022
- Thursday 31st March 2022
- Thursday 23rd June 2022
- Thursday 29th September 2022
- Thursday 24th November, 2022

Disclosures Required by Code of Practice for the Governance of State Bodies (2016)

The Council is responsible for ensuring that the National Haemophilia Council has complied with the requirements of the Code of Practice for the Governance of State Bodies ("the Code"), as published by the Department of Public Expenditure and Reform in August 2016. The Disclosures required by the Code of Practice relevant to the NHC are travel and subsistence and hospitality (if applicable), etc.).

Travel and Subsistence

Domestic	€612
International	€ -

Statement of Compliance

With the agreement of the Department of Health, the Council complies with relevant principles of the Code of Practice for the Governance of State Bodies. These principles relate to ethics, standards in public office and probity and accountability in relation to money assigned to the Council's functions.

The detailed annual report to the Minister on compliance with every aspect of the Code is not required.

On behalf of the Council



Chairperson:

Mr Brian Fitzgerald

Date

20th June, 2023:



Chief Officer:

Ms Gráinne Leach

Date:

20th June, 2023

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Statement on Internal Control

We acknowledge the National Haemophilia Council's responsibility for reviewing and ensuring the effectiveness of the Council's system of internal controls. The Council acknowledges that such a system of internal control can only provide reasonable and not absolute assurance that assets are safeguarded, transactions authorized and properly recorded and that any material errors or irregularities are either prevented or would be detected in a timely manner.

Key Control Procedures

Due to the small size of the National Haemophilia Council, it is not practical to have all duties clearly segregated. The following is a description of key procedures, which have been put in place by the Council to provide effective internal control.

1. There is an established organization structure with clearly defined lines of responsibility.
2. The system of internal control is based on a framework of regular management information and administrative procedures and the control procedures of the Health Service Executive.
3. The Chairperson and the Chief Officer are responsible to the Council for the operational management and control of the National Haemophilia Council's affairs. The Chairperson and Chief Officer report to the Council at its meetings.
4. The National Haemophilia Council places reliance on the internal controls of the Health Service Executive and did not carry out a review of the internal controls for the year. Also, the Council did not carry out procedures to identify and mitigate risks. However, the NHC at all times places reliance on the Statement of Internal Controls of the Health Service Executive.
5. The National Haemophilia Council held five meetings during 2022 year the Zoom platform hosted by the Irish Haemophilia society and in compliance with all regulations.
6. There was a delay in presenting the 2022 NHC Annual Report to the Minister for Health as chief officer was on long term sick leave in 2022.

On behalf of the Council



Chairperson:

Mr Brian Fitzgerald

Date:

20th June, 2023



Chief Officer:

Ms Gráinne Leach , 20th June, 2023

**National Haemophilia Council
Financial Statements for year ended 31st December 2022**

Report of the Comptroller & Auditor General

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Statement of Expenditure for the year ending 31st December 2022

Expenditure	Note	2022	2021
		€	€
Salaries	2	54,525	57,800
Publications/Post/ Stationery/Phone/Courier/IT		368	392
Financial Audit	3	1,650	1,500
Travel & Subsistence		612	0
Registration WFH		0	130
Education & Training	4	1,320	0
Ergonomics	6	2674	0
Office Furniture	7	904	0
Total Expenditure		62, 053	59,822

**Notes 1 to 9 form part the
Financial Statements**



Chairperson:

Mr Brian Fitzgerald

Date:

20th June, 2023



Chief Officer:

Ms Gráinne Leach

Date:

20th June, 2023

NATIONAL HAEMOPHILIA COUNCIL
Notes for Financial Statements for year ended 31st December, 2022

Note 1 Accounting Policies

Note 1.1 General Information

The establishment of the National Haemophilia Council was approved by Government following the recommendations of the Lindsay Tribunal in 2001. The Regulations placing the Council on a statutory footing were signed by the Minister for Health on 22 July, 2004 and amended to include the Health Service Executive (Miscellaneous Provisions) Act 2007.

The principal function of the Council is to advise the Minister, health service agencies and other persons on any matter relating to haemophilia, on its own initiative or at the request of the Minister, or a health agency.

It may provide advice in relation to;

- the care and treatment of persons with haemophilia;
- protocols for treatment of haemophilia;
- health services (including counselling services) for persons with haemophilia;
- education and training of staff who provide services for persons with haemophilia;
- education and health promotion for persons with haemophilia and their families;
- the changing needs of persons with haemophilia, in order to help ensure that health services respond effectively to such changing needs;
- developments arising from research into haemophilia;
- appropriate support services for the families of persons with haemophilia

Statutory Instrument No. 451 of 2004, National Haemophilia Council (establishment) Order 2004, Section 17 (5), provides that the Comptroller and Auditor General is the statutory auditor of the National Haemophilia Council.

Note 1.2 Basis of Accounting

The Statement of Expenditure reflects the expenditure of the Council as recorded in the accounting records of the Health Service Executive.

Note 1.3 Funding

All of the expenses of the Council are met by the Health Service Executive and are accounted for in the Executive's financial statements. Secretarial and meeting facilities are provided by the Executive.

Note 1.4 Employment arrangements for Staff

The National Haemophilia Council administrative staff member is an employee of the Health Service Executive. Salaries represent the salaries of the Council's secretariat for the year.

Note 1.5 Assets and Liabilities

The Council has no assets or liabilities.

Note 2: Salaries and Expenses

The remuneration of the Chief Officer is as follows:

	2022	2021
	€	€
Ms Grainne Leach (1 January 2021 to 31 December 2022)	54,525	57,800
Total	€54,525	57,800

The Chief Officer is the only staff member of the Health Service Executive pension scheme and her entitlements in that regard does not extend beyond the terms of the model public service scheme.

Note 3: Financial Audit

	2022	2021
	€	€
OCAG Audit Fee	1,650	1,500

Note 4: Education & Training €1,320.00

**IPA Corporate Governance for State and Public Sec Bodies
€320.00**

Training for Chief Officer for IPA Training Course in Corporate Governance for State and Public Sec Bodies attended in December 2021. This payment was not paid in 2021 as there was a delay due to original signature of GM requested by the HSE Accounts Payable as the scanned copy was not accepted.

**Bursary payment for Undergraduate Medical Student Elective Bursary
€1,000.00**

The National Haemophilia Council annually have 4 awards, each of €1,000.00 to encourage the involvement of undergraduate medical students in the area of Haemophilia and other related bleeding disorders. Application can be made by 2nd, 3rd, 4th or 5th year medical students from any Medical School in Ireland. The Projects are undertaken with guidance and agreement of a Haematology Consultant involved in the provision of comprehensive care to patients with haemophilia or other related bleeding disorders in Ireland. In 2022 four medical students took part in summer projects at the 3CCC's.

Note 5: Disclosure of Interests

The NHC is covered by the Ethics in Public Office Act 1995 & Standards in Public Office Act 2001. It is HSE policy for all Council Members and HSE staff to ensure all relevant employees are informed of their obligations under the legislation. All employees in the HSE remunerated at or above the minimum salary scale of €65,812.00 must comply with the Ethics in Public Office legislation.

Note 6: Ergonomic Assessment €2,674

Ergonomic Risk Assessment undertaken by Usafety, Clarinbridge, Co Galway for the Chief Officer as recommended by the HSE Occupational Medical Specialist.

Note 7: Gannon Office Solutions €904.00

Usafety Ltd. recommended procuring a new work desk for the Chief Officer

Note 8: Administration of the National Haemophilia Council Accounts

The HSE is responsible for the administration of the expenditure incurred by the National Haemophilia Council in performing its functions. This expenditure is appropriately authorised and recorded in the accounting records of the HSE. The expenditure is subject to the control procedures operating within the HSE.

Note 9: Approval of the National Haemophilia Council Accounts

The NHC Financial Statements for 2022 were approved by the Council on the June, 2023

Note 10: Delay

There was a delay in presenting the 2022 NHC Annual Report to the Minister for Health as the Chief Officer was out on long term sick leave in 2022.



Ard Reachtaire Cuntas agus Ciste **Comptroller and Auditor General**

Report for presentation to the Houses of the Oireachtas

National Haemophilia Council

Opinion on the financial statements

I have audited the financial statements of the National Haemophilia Council for the year ended 31 December 2022 under the provisions of section 5 of the Comptroller and Auditor General (Amendment) Act 1993. The financial statements comprise the statement of expenditure, the statement of accounting policies, and related notes.

In my opinion, the financial statements properly present the expenditure of the National Haemophilia Council for the year ended 31 December 2022.

Basis of opinion

I conducted my audit of the financial statements in accordance with the International Standards on Auditing (ISAs) as promulgated by the International Organisation of Supreme Audit Institutions. My responsibilities under those standards are described in the appendix to this report. I am independent of the National Haemophilia Council and have fulfilled my other ethical responsibilities in accordance with the standards.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Report on information other than the financial statements, and on other matters

The National Haemophilia Council has presented certain other information together with the financial statements. This comprises, the governance statement and Council members' report, and the statement on internal control. My responsibilities to report in relation to certain other matters upon which I report by exception, are described in the appendix to this report.

I have nothing to report in that regard.

John Crean
For and on behalf of the
Comptroller and Auditor General

28 June 2023

Appendix to the report

Responsibilities of Council Members

As detailed in the governance statement and Council members' report, the Council members are responsible for

- the preparation of the annual financial statements in the form prescribed under section 17 of statutory instrument number 451 of 2004
- ensuring that the financial statements properly present the transactions in the year
- ensuring the regularity of transactions, and
- such internal control as they determine is necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

Responsibilities of the Comptroller and Auditor General

I am required under section 5 of the Comptroller and Auditor General (Amendment) Act 1993 to audit the financial statements of the National Haemophilia Council and to report thereon to the Houses of the Oireachtas.

My objective in carrying out the audit is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement due to fraud or error. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with the ISAs, I exercise professional judgment and maintain professional scepticism throughout the audit. In doing so,

- I identify and assess the risks of material misstatement of the financial statements whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- I obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal controls.
- I evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I report by exception if, in my opinion,

- I have not received all the information and explanations I required for my audit, or
- the accounting records were not sufficient to permit the financial statements to be readily and properly audited, or
- the financial statements are not in agreement with the accounting records.

Information other than the financial statements

My opinion on the financial statements does not cover the other information presented with those statements, and I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial statements, I am required under the ISAs to read the other information presented and, in doing so, consider whether the other information is materially inconsistent with the financial statements or with knowledge obtained during the audit, or if it otherwise appears to be materially misstated. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact.

Reporting on other matters

My audit is conducted by reference to the special considerations which attach to State bodies in relation to their management and operation. I report if I identify material matters relating to the manner in which public business has been conducted.

I seek to obtain evidence about the regularity of financial transactions in the course of audit. I report if I identify any material instance where public money has not been applied for the purposes intended or where transactions did not conform to the authorities governing them.