

**FINANCIAL STATEMENTS**  
**FOR**  
**ST. JAMES'S HOSPITAL**  
**FOR THE YEAR ENDED 31st DECEMBER 2021**

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## GENERAL INFORMATION

Board Members	Catherine Mullarkey (Chairperson) (Appointed 08 March 2022) Prof. Charles Normand (Interim Chairman) Paul Donnelly (Chairman) (Resigned 17 June 2021) Michael Gleeson Brian Murray Dr. Paddy Smyth (Resigned 08 January 2021) Prof. Juliette Hussey Cllr. Anne Feeney Hilary Coates Garry Burke Cllr. Maire Devine Lionel Alexander (Appointed 29 June 2021)
Address	St. James's Hospital P.O. Box 580 James's Street Dublin 8
Telephone Number	01- 4103000
Fax Number	01- 4103447
Bankers	Bank Of Ireland 85 James's Street Dublin 8  Bank of Ireland Treasury and International Banking PO Box 2386 Colvill House Talbot Street Dublin 1
Auditor	Comptroller and Auditor General 3A Mayor Street Upper Dublin 1 D01 PF72
Solicitors	A&L Goodbody Solicitors I.F.S.C. 25/28 North Wall Quay Dublin 1

## GOVERNANCE STATEMENT AND BOARD MEMBERS REPORT

YEAR ENDED 31<sup>st</sup> DECEMBER 2021

### **Governance**

The Board is required by the St. James's Hospital Board (Establishment) Order 1971, to prepare financial statements for each financial year which properly present the state of affairs of St. James's Hospital and of its income and expenditure for that period. The Board is responsible for ensuring good governance and performs this task by setting strategic objectives and targets and taking strategic decisions on all key business issues. The regular day-to-day management, control and direction of St. James's Hospital are the responsibility of the Chief Executive Officer (CEO) and the senior management team. The CEO and the senior management team must follow the broad strategic direction set by the Board, and must ensure that all Board members have a clear understanding of the key activities and decisions related to the entity, and of any significant risks likely to arise. The CEO acts as a direct liaison between the Board and management of St. James's Hospital.

### **Board Responsibilities**

In preparing those statements, under section 21 of the St. James's Hospital Board (Establishment) Order 1971, the Board is required to

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- disclose and explain any material departures from applicable accounting standards laid down by the Minister of Health, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that St. James's Hospital will continue in existence.

The Board is responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of St. James's Hospital and to enable the Board to ensure that the financial statements comply with the Order and with the accounting standards laid down by the Minister for Health. The Board is also responsible for safeguarding the assets of St. James's Hospital and hence for taking reasonable steps for the prevention and the detection of fraud and other irregularities.

The Board is responsible for approving the 2021 Service Arrangement with the Health Executive; this was approved on 11<sup>th</sup> June 2021.

The Board considers that the financial statements of St. James's Hospital properly present the financial performance and the financial position of St. James's Hospital at 31 December 2021.

### **Board Structure**

The Board consists of a Chairperson, and nine ordinary members, all of whom are appointed by the Minister for Health. The members of the Board are appointed for a period of five to six years and can be re-appointed thereafter. The Board meet on a regular basis. The table below details the initial appointment date for current members.

<b>Board member</b>	<b>Role</b>	<b>Date Appointed</b>
Catherine Mullarkey	Chairperson	14/05/2019
Prof. Charles Normand	Interim Chairman	11/02/2005
Michael Gleeson	Ordinary member	18/10/2012
Brian Murray	Ordinary member	10/03/2014
Prof. Juliette Hussey	Ordinary member	27/09/2019
Cllr. Anne Feeney	Ordinary member	11/10/2019
Hilary Coates	Ordinary member	17/12/2019
Garry Burke	Ordinary member	01/07/2020

Cllr. Maire Devine	Ordinary member	25/11/2020
Lionel Alexander	Ordinary member	29/06/2021

The Board has established the following Committees:

**Audit and Risk Committee:** comprises three Board members and two independent members. The role of the Audit and Risk Committee is to support the Board in relation to its responsibilities for issues of risk, control and governance and associated assurance. The Audit and Risk Committee is independent from the financial management of the organisation. In particular the Committee ensures that the internal control systems including audit activities are monitored actively and independently. The Audit and Risk Committee reports to the Board after each meeting, and formally in writing annually.

The members of the Audit and Risk Committee in 2021 were: Mr. Brian Murray (Chairperson), Mr. Michael Gleeson, Ms. Catherine Mullarkey, Ms. Grace Dempsey (resigned 31<sup>st</sup> December 2021) and Mr. John Cronin (resigned 31<sup>st</sup> March 2022). There were five meetings of the Audit and Risk Committee in 2021 with the meeting scheduled for 01<sup>st</sup> December 2021 postponed to 12<sup>th</sup> January 2022. Mr. Michael Collins replaced Ms. Grace Dempsey (01<sup>st</sup> March 2022) and Ms. Mary O'Connor replaced Mr. John Cronin (01<sup>st</sup> April 2022).

**Finance Committee:** comprises three Board members and up to two independent members. The purpose of the Finance Committee is to support and provide oversight to the Board and the Executive Management in meeting the Hospital's financial commitments. The Committee is responsible for oversight of all matters relating to the financial affairs of the Hospital encompassing the areas of strategic financial planning, resource management, financial monitoring and policy related issues and to provide timely advice to the Board on areas within its remit.

The 2021 members of the Finance Committee were: Ms. Catherine Mullarkey (Chairperson resigned 25<sup>th</sup> March 2022), Mr. Charles Normand, Mr. Garry Burke and Dr Paddy Smyth (resigned 08<sup>th</sup> January 2021). There were six meetings of the Finance Committee in 2021. Mr. Garry Burke replaced Ms. Catherine Mullarkey as Chairperson on 25<sup>th</sup> March 2022 and Mr. Lionel Alexander was appointed to the Finance Committee on 25<sup>th</sup> March 2022.

The Board has also established a Strategic Governance Committee and a Quality, Safety & Risk Committee.

#### Schedule of Attendance, Fees and Expenses

A schedule of attendance at the Board and Audit & Risk Committee meetings for 2021 is set out below. The Statutory Instrument does not allow for payment of fees for Board members. The Statutory instrument does allow for the reimbursement of appropriate expenses. No expenses were claimed by any Board member during 2021.

	Board	Audit and Risk Committee
<b>Number of meetings</b>	8	5
Paul Donnelly	4	N/A
Michael Gleeson	8	5
Brian Murray	8	5
Prof. Charles Normand	8	N/A
Dr. Paddy Smyth (Resigned 08 January 2021)	0	N/A
Catherine Mullarkey	8	5
Prof. Juliette Hussey	7	N/A
Cllr. Anne Feeney	8	N/A
Hilary Coates	7	N/A
Garry Burke	8	N/A
Cllr. Maire Devine	7	N/A
Lionel Alexander (Appointed 29 June 2021)	3	N/A

#### Key personnel changes

Key changes in board members are noted on page 3.

### Consultancy costs

Consultancy costs include the cost of external advice to management and exclude outsourced 'business-as-usual' functions.

	2021 €'000	2020 €'000
Legal advice	512	184
Building related services	313	249
Public relations/marketing	37	7
Other	473	429
<b>Total Consultancy costs</b>	<b>1,335</b>	<b>869</b>
Consultancy costs capitalised	272	249
Consultancy costs charged to the Non-capital Income and expenditure account	1,063	620
<b>Total</b>	<b>1,335</b>	<b>869</b>

### Legal Costs and Settlements

There were no legal cases over €50,000 which required disclosure in 2021.

### Key management personnel

Key management consists of the Board, the CEO and senior management reporting directly to the CEO, including the Chief Operations Officer and eight Director level management personnel. The total value of employee benefits for key management personnel is set out below; Note that no remuneration was paid in relation to the members of the Board during 2021 (2020: Nil).

	2021 €'000	2020 €'000
Salary	1,459	1,445
<b>Total</b>	<b>1,459</b>	<b>1,445</b>

This does not include the value of retirement benefits earned in the period. The key management personnel are members of either Local Government Superannuation Scheme or Single Public Pension Scheme and their entitlements in that regard do not extend beyond the terms of the model public service pension scheme.

### Hospitality expenditure

The Income and Expenditure Account includes the following hospitality expenditure:

	2021 €'000	2020 €'000
Staff hospitality	22	26
Board hospitality	0	1
<b>Total</b>	<b>22</b>	<b>27</b>

## Travel and Subsistence Expenditure

Travel and subsistence expenditure is categorised as follows:

	2021 €'000	2020 €'000
<b>Domestic</b>		
Board	-	-
Employees*	562	403
<b>International</b>		
Board	-	-
Employees*	7	46
<b>Total</b>	<u>569</u>	<u>449</u>

\*Note that travel and subsistence expenditure incurred relates to amounts paid directly to the staff member and payments made in relation to travel and subsistence costs for the employee.

## Statement of Compliance


The Board has adopted the Code of Practice for the Governance of State Bodies (2016) and has put procedures in place to ensure compliance with the Code. St. James's Hospital was in full compliance with the Code of Practice for the Governance of State Bodies for 2021 with the exception of the items listed within the Statement on Internal Control.

On behalf of the Board



Date: 24/6/22

Catherine Mullarkey, Chairperson



Date: 24/6/22

Michael Gleeson, Board Member



## **Ard Reachtaire Cuntas agus Ciste** **Comptroller and Auditor General**

### **Report for presentation to the Houses of the Oireachtas** **St James's Hospital**

#### **Opinion on the financial statements**

I have audited the financial statements of St James's Hospital for the year ended 31 December 2021 as required under the provisions of section 5 of the Comptroller and Auditor General (Amendment) Act 1993. The financial statements comprise

- the statement of accounting policies
- the non-capital income and expenditure account
- the capital income and expenditure account
- the balance sheet
- the cash flow statement and
- the related notes.

In my opinion, the financial statements

- properly present the state of affairs of St James's Hospital at 31 December 2021 and its income and expenditure for 2021
- have been prepared in the form prescribed under section 21 of the St James's Hospital Board (Establishment) Order 1971, and in accordance with the Accounting Standards for Voluntary Hospitals approved by the Minister for Health.

#### ***Basis of opinion on financial statements***

I conducted my audit of the financial statements in accordance with the International Standards on Auditing (ISAs) as promulgated by the International Organisation of Supreme Audit Institutions. My responsibilities under those standards are described in the appendix to this report. I am independent of St James's Hospital and have fulfilled my other ethical responsibilities in accordance with the standards.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### **Report on information other than the financial statements, and on other matters**

St James's Hospital has presented certain other information together with the financial statements. This comprises the governance statement and Board members' report, and the statement on internal control. My responsibilities to report in relation to such information, and on certain other matters upon which I report by exception, are described in the appendix to this report.



## Report of the C&AG (continued)

### *Non-compliant procurement*

The statement on internal control discloses that in 2021 St James's Hospital continued to incur significant expenditure where the procedures followed did not comply with relevant public procurement guidelines. The statement on internal control also outlines steps taken or planned by the Hospital to address the weaknesses that give rise to this.



**Seamus McCarthy**  
**Comptroller and Auditor General**

**28 June 2022**

## Appendix to the report

### Responsibilities of Board members

As detailed in the governance statement and Board members' report, the Board members are responsible for

- the preparation of annual financial statements in the form prescribed under section 21 of the St James's Hospital Board (Establishment) Order 1971, and in accordance with the Accounting Standards for Voluntary Hospitals approved by the Minister for Health
- ensuring the regularity of transactions
- assessing whether the use of the going concern basis of accounting is appropriate, and
- such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Responsibilities of the Comptroller and Auditor General

I am required under section 5 of the Comptroller and Auditor General (Amendment) Act 1993 to audit the financial statements of St James's Hospital and to report thereon to the Houses of the Oireachtas.

My objective in carrying out the audit is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement due to fraud or error. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with the ISAs, I exercise professional judgment and maintain professional scepticism throughout the audit. In doing so,

- I identify and assess the risks of material misstatement of the financial statements whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- I obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal controls.
- I evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures.

- I conclude on the appropriateness of the use of the going concern basis of accounting and, based on the audit evidence obtained, on whether a material uncertainty exists related to events or conditions that may cast significant doubt on St James's Hospital's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my report. However, future events or conditions may cause St James's Hospital to cease to continue as a going concern.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I report by exception if, in my opinion,

- I have not received all the information and explanations I required for my audit, or
- the accounting records were not sufficient to permit the financial statements to be readily and properly audited, or
- the financial statements are not in agreement with the accounting records.

### Information other than the financial statements

My opinion on the financial statements does not cover the other information presented with those statements, and I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial statements, I am required under the ISAs to read the other information presented and, in doing so, consider whether the other information is materially inconsistent with the financial statements or with knowledge obtained during the audit, or if it otherwise appears to be materially misstated. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact.

### Reporting on other matters

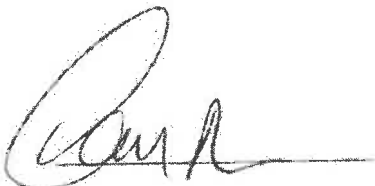
My audit is conducted by reference to the special considerations which attach to State bodies in relation to their management and operation. I report if I identify material matters relating to the manner in which public business has been conducted.

I seek to obtain evidence about the regularity of financial transactions in the course of audit. I report if I identify any material instance where public money has not been applied for the purposes intended or where transactions did not conform to the authorities governing them.


**CERTIFICATION OF CHIEF EXECUTIVE OFFICER AND CHAIRPERSON  
FOR THE YEAR ENDED 31st DECEMBER 2021**

We certify that the financial statements of St. James's Hospital for the year ended 31st December 2021 as set out herein are in agreement with the accounting records and have been drawn up in accordance with the accounting standards as laid down by the Minister for Health.

The financial statements on pages 17 to 35, which have been prepared under the accounting policies set out on pages 14 to 16 properly present the state of affairs of the Hospital at 31st December 2021 and of its income, expenditure and cash flow for the year then ended.

Signed:   
Mary Day, Chief Executive Officer

Date: 21/06/2021

  
Catherine Mullarkey, Chairperson

Date: 24/6/22

## **ST. JAMES'S HOSPITAL BOARD**

### **Statement on Internal Control ('SIC')**

#### *Scope of responsibility*

1. St. James's Hospital Board acknowledges its responsibility for reviewing and ensuring the effectiveness of the organisation's system of internal controls.
2. The management of the Hospital through the Chief Executive Officer is responsible for monitoring the system of internal control and providing assurances to the Board.
3. This responsibility takes account of the requirements of the Code of Practice for the Governance of State Bodies (2016) ('the Code').

#### *Purpose of the system of internal control*

A system of internal control is designed to reduce rather than eliminate risk and such a system can provide only reasonable and not an absolute assurance that assets are safeguarded, transactions are authorised and properly recorded, and that material errors or irregularities are either prevented or would be detected in a timely manner.

The system of internal control, which accords with guidance issued by the Department of Public Expenditure and Reform, has been in place in St. James's Hospital ('the Hospital') for the year ended 31 December 2021 and up to the date of approval of the financial statements.

#### *Capacity to Handle Risk*

The Hospital has an Audit and Risk Committee (ARC) comprising three Board members one of whom is the Chair and two external members, with financial and audit expertise. The ARC met five times in 2021 along with an additional meeting in January 2022 which had been postponed from December 2021. The Hospital has also established an internal audit function which is adequately resourced and conducts a programme of work agreed with the ARC.

The Board, through its subcommittees, has developed a risk management policy which sets out its risk exposure, the risk management processes in place and details the roles and responsibilities of staff in relation to risk. The policy has been issued to all staff members who are expected to work within the Hospital's risk management policies, to alert management on emerging risks and control weaknesses and assume responsibility for risks and controls within their own area of work. Please note that the risk management policy and practices of the Hospital has been subject to review during 2021 with the aim of developing an integrated enterprise risk management system across the Hospital. Matters arising with regard to risk management are highlighted under internal control issues below.

#### *Risk and Control Framework*

The following is a description of the key procedures, which have been put in place by the Hospital designed to provide effective internal financial control.

1. There is an established organisation structure with clearly defined lines of responsibility.
2. The Chief Executive Officer and her staff have responsibility for the implementation and maintenance of the system of internal control.
3. A devolved budgetary structure is in place, with monthly budget versus actual expenditure reporting mechanism and the identification of Accountable Officers.
4. The Hospital assesses business and clinical risk through the established Risk Assessment and Legal and Insurance offices.

5. The financial procedures of the Hospital include the following:
  - Protocols around segregation of duties
  - Requirement to comply with Public Procurement policies
  - A goods and services expenditure authorisation control process
  - Employment vacancy approval process in relation to recruitment
  - Requirement to comply with government travel and subsistence policies
6. The adequacy of financial controls in place is monitored by the internal audit function on the basis of a detailed audit programme formulated on an assessment of potential risk.
7. A professionally qualified Internal Auditor, administratively reporting to the Chief Executive Officer and accountable to the Chairman of the ARC, is head of the internal audit function.
8. An ARC, chaired by a member of the Hospital Board and attended by senior executive team members and nominees from the Hospital Board, is in place.

### *Ongoing Monitoring and Review*

Formal procedures have been established for monitoring control processes and control deficiencies are communicated to those responsible for taking corrective action and to management and the Board, where relevant, in a timely way. I confirm that the following ongoing monitoring systems are in place:

- Key risks and related controls have been identified and processes have been put in place to monitor the operation of those key controls and report any identified deficiencies,
- Reporting arrangements have been established at all levels where responsibility for financial management has been assigned, and
- There are regular reviews by senior management of periodic and annual performance and financial reports which indicate performance against budgets/forecasts.

### *Procurement*

I confirm that the Hospital has procedures in place to ensure compliance with current procurement rules and guidelines. Matters arising regarding controls over procurement are highlighted under internal control issues below.

### *Review of Effectiveness*

I confirm on behalf of the Board of St. James's Hospital that the Board has conducted a review of the effectiveness of the Internal Financial Controls at the Hospital for the financial year 2021. This review occurred during February 2022 and was approved by the Board in March 2022. Following the review, I can confirm that the Board is assured that there were no material losses, contingencies or uncertainties that require disclosure. The Board reviews all internal controls of the Hospital through the broad scope of the Hospital's internal audit function which reports to the Audit and Risk Committee

### *Internal Control Issues*

Set out below are some issues in internal control which were identified during the course of the review. These have been raised and discussed at Audit and Risk Committee level. It is the view of the Board that none of these issues, individually or combined, are of sufficient significance so as to question the effectiveness of the internal control system in St. James's Hospital during the 2021 financial year.

#### *A. Procurement*

Excluding salaries, St. James's Hospital incurred annual expenditure of €207m on goods and services during 2021. In January 2022, a report was presented to the ARC by the procurement department which identified the procurement compliance rate at approximately 86%. This represents an improvement from a similar presentation in 2021 where compliance was noted at 83%. Please note that this exercise was compiled on a high level basis and the results have not been fully verified on an audit basis.

The following issues were also noted with regard to procurement in 2021:

- For the suppliers noted as noncompliant in 2020, 15% of the associated spend for 2021 was noted as noncompliant. This is in relation to five suppliers where action has already commenced to address the noncompliance or non-compliance is no longer an issue.
- Expenditure of €24k to a supplier where there was no evidence of three quotes having been sought. The procurement department will address this as part of its ongoing activity to improve compliance.
- A Corporate Procurement Plan as envisaged by the Code has not yet been finalised by the procurement department, but management have committed to do so. This was noted in the SIC for 2020.

#### *B. Risk Management*

In the Statement on Internal Control for 2020, it was noted that the risk management policy of the Hospital was being reviewed as part of a broader assessment of risk management practices in the Hospital. Progress was made on this during 2021 as the Hospital moves towards an enterprise risk management system during 2022. Part of this process will require input from the Board in terms of the setting of a risk appetite as well as communicating its requirements in terms of risk reporting. This will be further developed during 2022.

#### *C. Prompt Payments*

During 2021, the average days for supplier payments were greater than the required 30 day payment requirement for public bodies to pay suppliers, as per Prompt Payment legislation. This issue was also raised in previous Statements on Internal Control. Management developed a documented plan aimed at improving compliance and this was presented and approved by the Audit and Risk Committee in early 2022. Issues such as cash flow pressures from Covid-19 and the impact of the cyber-attack on the HSE have impacted the ability to be compliant in the area.

#### *D. Fixed Assets*

In previous Statements on Internal Control, it was noted that a system of tagging, and verifying locations to the fixed asset register, for all fixed assets in St James's Hospital was in the process of being implemented. Due to difficulties in accessing parts of the Hospital due to the Covid-19 pandemic verification checks on the physical location of assets versus the location per the register have been limited during 2021. This area will be kept under review during 2022 with the aim of further developing the area.

#### *E. Debt Management*

An internal audit was carried out in 2021 in relation to the process around patient debt management in the Hospital. It was noted that continued efforts are required to manage this challenging area. Potential improvements were raised around the thresholds for write offs as well as the timeliness of write offs occurring. The latter point is also relevant for agency debt with values on the aged debt report at year end going back over a number of years.

#### *F. Stock Management*

An internal audit was carried out in 2021 in relation to the process around stock management in the Hospital. Issues were noted with regard to the lack of visibility of stock used to the final point of consumption. A project manager has been appointed to oversee that development of an electronic system in this regard and this project will continue to be rolled out into 2022.

#### *G. Vacancy Approvals Process*

An internal audit was carried out in 2021 in relation to the vacancy approvals process in the Hospital. Improvements were noted in relation to the updating the terms of reference of the VAF Committee as well as improvements in compliance with the requirement for all recruitments to be approved by the VAF Committee prior to recruitment going ahead. Some potential governance improvements in relation to large value recruitments were also noted.

#### *H. Overpayments to Employees*

In the Statement of Internal Control for 2020, it was noted that management were working the development of an overpayment policy. While the policy is currently in its final drafting stages it has not yet been finalised as a Hospital procedure. This should occur in the coming months.

*Prior Year Internal Control Issues*

In addition to those prior year issues already addressed, issues were also noted in 2020 in relation to the following:

- Research Finances: New research finances were retained and managed in-house during 2021 and an appropriate financial system has been developed for the purpose.
- Capital Projects: Capital development plans have been presented to Board and subcommittees during 2022.
- HSE Cyber Attack: No such cyber-attack has been reported by the Hospital since the attack of May 2021. During that attack accounts payable and payroll were processed in a contingency facility in the normal way. While the volume of activity would have reduced as availability of systems were limited, the processes were the same. In terms of data being compromised, the Director of IMS presented to the Hospital Board at the time that SJH had not been affected and no suspicious activity was recorded. The hospital has continuously highlighted and escalated the need for cyber security support from the HSE but limited support has been provided thus far. The Hospital continues to monitor the area closely within its own operations.

Signed: Catherine Mullarkey Date: 27/6/22

Catherine Mullarkey, Chairperson

## STATEMENT OF ACCOUNTING POLICIES

### 1 Accounting Convention

The financial statements are prepared in accordance with the accounting standards for voluntary Hospitals laid down by the Minister for Health.

### 2 Income Recognition

Revenue grants are received from the Health Service Executive towards the net annual running costs of the Hospital. The amount recognised as income represents the funding which the HSE advised it will make available to the Hospital for the current year together with the additional superannuation contributions deducted from staff salaries which, by agreement with the Department of Health, are retained by the Hospital.

Patient income is recognised in respect of services delivered to patients who have been discharged from Hospital.

Capital grants are accounted for in the Capital Income and Expenditure Account on an accruals basis.

### 3 Fixed Assets

(i) All fixed asset acquisitions, regardless of source of funds, (except if it is less than €3,800 per item out of non-capital funds or computer equipment costing €1,270 or less) in accordance with the accounting standards laid down by the Minister of Health, are capitalised.

(ii) The basis of valuation of the Hospital's fixed assets is as follows:

Land: As advised by the Department of Health.

Buildings: Valuation or cost, less accumulated depreciation.

Equipment: Cost, less accumulated depreciation.

Vehicles: Cost, less accumulated depreciation.

### 4 Depreciation

Fixed assets are depreciated in compliance with prescribed accounting standards laid down by the Minister for Health. The depreciation, which is matched by an equivalent amortisation of the capitalisation account, is not charged against the income and expenditure account.

Depreciation is calculated at the following rates:

(a) Land: No depreciation.

(b) Buildings: 2.5% reducing balance.

(c) Equipment: Medical Equipment 14.3% - 20% Straight Line  
Technical Equipment 14.3% - 25% Straight Line  
Computer Equipment 33.33% Straight Line

(d) Motor Vehicles 20% Straight Line

### 5 Capital Income and Expenditure Account

In line with the Minister for Health's Accounting Standards, funding for all capital projects and the related expenditure is dealt with through the Capital Income and Expenditure Account. The balance on this account represents the surplus/deficit of funding of capital projects.



## **6 Capitalisation Account**

The Capitalisation Account represents the unamortised balance of funds applied for the purchase of fixed assets. The amortisation of this account is matched by depreciation and is not charged to the Income and Expenditure Account.

## **7 Stocks of Consumable Stores**

Stocks have been valued on the basis of cost with appropriate write-offs for stock which is damaged or obsolete.

## **8 Debtors**

Known bad debts are written off and appropriate provision is made for any debts which appear doubtful. This provision is computed by reference to an age- analysis of all outstanding debts.

## **9 Pensions**

Eligible St James's Hospital employees are members of various defined benefit superannuation schemes. Pensions are paid to former employees by the SJH Board. SJH Board is funded by the state on a pay-as-you-go basis for this purpose. The grant from the State in respect of pensions is included in income. Pension payments under the schemes are charged to the income and expenditure account when paid. Contributions from employees who are members of the schemes are credited to the income and expenditure account when received.

The Public Service Pensions (Single Scheme and Other Provisions) Act 2012 became law on 28th July 2012 and introduced the new Single Public Service Pension Scheme ("Single Scheme"). This commenced with effect from 1st January 2013. All new entrants to pensionable public service employment on or after 1st January 2013 are, in general, members of the Single Scheme. Payments from employees are paid over monthly on their behalf to the Department of Expenditure & Public Reform.

No provision is made in respect of accrued pension benefits payable in future years under the pension scheme. This continues to be the treatment adopted by St James's Hospital Board following the accounting standards of the Minister for Health.

## **10 Patients' Property**

- (a) Monies received by the Hospital from or on behalf of long-stay patients for safekeeping are kept in special accounts separate and apart from the Hospitals accounts. Such accounts are collectively called the Patients' Property Accounts.
- (b) Such monies are not the property of the Hospital and are administered by the Hospital on behalf of the patients.
- (c) These funds are held on behalf of the patients in current and deposit bank accounts.
- (d) An independent auditor audits the accounts of the funds.

## **11 Contingent Liabilities**

There were no material contingent liabilities at 31<sup>st</sup> December 2021.

## **12 Related Parties**

### **Minister for Health**

The Minister is a related party of the Hospital as he underwrites the assets and liabilities of the Hospital and appoints the Board.

### **St James's Hospital Foundation**

St James's Hospital Foundation Limited was established to raise donations on behalf of the Hospital, to assist in local community fundraising activities and to disburse income received for the benefit of the Hospital. It also manages some research funds on behalf of members of the Hospital and departments. The Foundation is a company limited by guarantee and a charity and produces separate financial statements. Note 26 sets out the main transactions with the Foundation in 2021.

The results of the Foundation are not consolidated with the Hospital financial statements on the basis that the Hospital does not exercise control over the activities of the Foundation with control defined as the ability to direct or have the power to direct the Foundation's financial and operating procedures.

### **13 Research Grants**

The Hospital receives funding from a number of sources. The Hospital incurs expenditure in relation to payment of researchers and other research related costs. The Research income and expenditure is not recognised in the income and expenditure account with the exception of any administration overheads recouped by the Hospital from these funds. Unspent balances are included as a creditor in Note 16 and the related funds are included in bank balances in Note 19.

**NON-CAPITAL INCOME & EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31st DECEMBER 2021**

Form 1	Note	2021 € '000	2020 € '000
<b>CUMULATIVE NON-CAPITAL (SURPLUS) / DEFECIT BROUGHT FORWARD FROM THE PREVIOUS YEAR</b>		(5,084)	(2,280)
<b><u>PAY</u></b>			
Salaries	1	316,081	303,998
Superannuation and Gratuities	1	26,697	24,517
		<b>342,778</b>	<b>328,515</b>
<b><u>NON-PAY</u></b>			
Direct Patient Care	1	109,191	105,792
Support Services	1	59,492	51,318
Financial and Administrative	1	35,423	32,165
		<b>204,106</b>	<b>189,275</b>
<b>GROSS EXPENDITURE FOR THE YEAR</b>		<b>541,800</b>	<b>515,510</b>
<b>Includes (surplus) / deficit brought forward from previous year</b>			
<b><u>INCOME</u></b>	1	62,993	68,527
<b>NET EXPENDITURE FOR THE YEAR</b>		<b>478,807</b>	<b>446,983</b>
<b>DETERMINATION - Notified for the year from HSE</b>	28	(481,227)	(452,067)
<b>(SURPLUS) / DEFICIT FOR THE YEAR C/F TO FOLLOWING YEAR</b>		<b>(2,420)</b>	<b>(5,084)</b>

With the exception of fixed asset depreciation which is dealt with through the Capitalisation Account, all recognised gains and losses for the year ended 31st December 2021 have been included in the Income and Expenditure Account. The net (surplus) / deficit in both years arises from continuing operations.

The financial statements, which include the accounting policies and notes, which were drawn up in compliance with the accounting standards laid down by the Minister for Health, were approved by the Board on 24 June 2022.

On behalf of the Board:

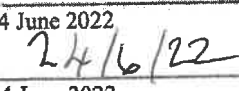
Signed:   
Mary Day, Chief Executive Officer

Dated:

  
24 June 2022

Signed:   
Catherine Mullarkey, Chairperson

Dated:

  
24 June 2022

**CAPITAL INCOME & EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31st DECEMBER 2021**

Form 2	Note	2021 € '000	2020 € '000
<b><u>CAPITAL INCOME SOURCES</u></b>			
HSE - Capital Grant		20,538	15,910
HSE - Additional Grant for Covid-19 related Equipment		668	3,888
<b>Grants Other;</b>			
National Paediatric Hospital Development Board		-	236
Other		146	68
<b>TOTAL CAPITAL INCOME</b>		<b>21,352</b>	<b>20,102</b>

**CAPITAL EXPENDITURE**


Buildings	13	3,075	1,817
Work-in-Progress	13	11,318	1,715
Equipment	13	4,432	8,823
Vehicles		-	-
Land		-	-
Other		-	-
<b>TOTAL CAPITAL EXPENDITURE</b>		<b>18,825</b>	<b>12,355</b>


<b>OPENING (SURPLUS) / DEFICIT FROM PREVIOUS YEAR</b>	(11,845)	(4,098)
<b>CLOSING (SURPLUS) / DEFICIT C/F TO FOLLOWING YEAR</b>	<b>(14,372)</b>	<b>(11,845)</b>

With the exception of fixed asset depreciation which is dealt with through the Capitalisation Account, all recognised gains and losses for the year ended 31st December 2021 have been included in the Income and Expenditure Account. The net deficit / (surplus) in both years arises from continuing operations.


The financial statements, which include the accounting policies and notes, which were drawn up in compliance with the accounting standards laid down by the Minister for Health, were approved by the Board on 24 June 2022.

On behalf of the Board:

Signed:   
Mary Day, Chief Executive Officer

Dated:   
24 June 2022

Signed:   
Catherine Mullarkey, Chairperson

Dated:   
24 June 2022

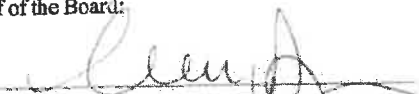
St. James's Hospital

**BALANCE SHEET AS AT 31st DECEMBER 2021**

Form 3		Note	2021 € '000	2020 € '000
<b><u>FIXED ASSETS</u></b>				
Tangible Assets		13	279,243	271,554
			279,243	271,554
<b><u>CURRENT ASSETS</u></b>				
Debtors		14	104,029	113,963
Stocks		15	15,220	21,691
Cash in Hand and Bank Balances		19	16,885	-
			136,134	135,654
<b><u>CREDITORS - AMOUNTS FALLING DUE WITHIN ONE YEAR</u></b>				
Creditors		16	(119,342)	(115,238)
Bank Loans and overdraft		19	-	(3,487)
			16,792	16,929
<b>NET CURRENT ASSETS / (LIABILITIES)</b>			296,035	288,483
<b><u>CREDITORS - AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR</u></b>				
Bank Loans			-	-
			296,035	288,483
<b><u>CAPITAL AND RESERVES</u></b>				
Non-Capital Income & Expenditure Account Surplus / (Deficit)			2,420	5,084
Capital Income & Expenditure Account Surplus / (Deficit)			14,372	11,845
Capitalisation Account		17	279,243	271,554
			296,035	288,483

The financial statements, which include the accounting policies and notes, which were drawn up in compliance with the accounting standards laid down by the Minister for Health, were approved by the Board on 24 June 2022.

On behalf of the Board:

Signed:   
Mary Day, Chief Executive Officer

Dated: 24/06/22  
24 June 2022

Signed:   
Catherine Mullarkey, Chairperson

Dated: 24/06/22  
24 June 2022

**CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31st DECEMBER 2021**

Form 4	Note	2021 € '000	2020 € '000
Net Cash Inflow / (Outflow) From Operating Activities	18	22,456	(18,981)
<b><u>RETURNS ON INVESTMENTS AND SERVICING OF FINANCE</u></b>			
Interest Paid on Loans and Overdraft		(14)	(1)
Interest Received		-	-
Net Cash (Outflow) / Inflow From Servicing of Finance		(14)	(1)
<b><u>CAPITAL EXPENDITURE</u></b>			
Expenditure from HSE Capital (Ref. Capital I&E A/C)		(18,825)	(12,355)
Deduct / Add back unpaid Capital Expenditure		(173)	725
Capital Expenditure - Not Capitalised		(18,998)	(11,630)
Payments, from non-capital, re acquisition of fixed assets (net of trade-ins)		(4,344)	(5,503)
Net Cash (Outflow) / Inflow Before Financing		(900)	(36,115)
<b><u>FINANCING</u></b>			
HSE Capital grant received		20,458	15,736
Receipts from Other Sources - Acquisition of Fixed Assets		814	4,192
Increase in Bank Loans / Borrowings during the year		-	-
Capital element of Finance Lease rental and Loan repayments		-	-
Cash Inflow / (Outflow) from movement in Debt and Liquid Resources		-	-
Net Cash Inflow / (Outflow) From Financing		21,272	19,928
Net Cash Inflow / (Outflow)		20,372	(16,187)
Changes in Net Cash / (Debt)		20,372	(16,187)

**NON-CAPITAL INCOME AND EXPENDITURE - DETAILS**

**NOTES TO THE FINANCIAL STATEMENTS**

**Note 1**

**PAY**

Management / Administration  
 Medical / Dental I (NCHDs)  
 Medical / Dental II (Consultants)  
 Nursing  
 Paramedical  
 Catering & Housekeeping / Support Services / Porters  
 Maintenance / Technical

	2021 € '000	2020 € '000
	33,524	30,369
	37,116	35,948
	47,487	49,746
	107,608	102,896
	46,113	43,407
	40,107	37,699
	4,126	3,933
	<b>316,081</b>	<b>303,998</b>
	20,548	19,396
	6,149	5,121
	<b>26,697</b>	<b>24,517</b>
	<b>342,778</b>	<b>328,515</b>

Pensions & Refunds  
 Gratuities / Lump Sums

**NON-PAY**

**DIRECT PATIENT CARE**

Drugs and Medicines  
 Blood / Blood products\*  
 Medical Gases  
 Medical & Surgical Supplies  
 Other Medical Equipment  
 Other Medical Equipment Supplies / Contracts On

	30,988	25,728
	44,189	45,072
	461	397
	30,627	28,192
	708	2,354
	2,218	4,049
	<b>109,191</b>	<b>105,792</b>

\*Figure includes €32.8 million (2020; €34.1m) of Clotting Factor Concentrates (CFC) which are used for the purpose of treating coagulation disorders for which St. James's Hospital manages the National Budget following the enactment of the Clotting Factor Concentrates and Other Biological Products Act 2012.

**SUPPORT SERVICES**

X-Ray / Imaging Equipment  
 X-Ray / Imaging Supplies / Contracts On  
 Laboratory Equipment  
 Laboratory Supplies / Contracts On  
 Catering Equipment  
 Catering Provisions / Contracts On  
 Heat, Power & Light  
 Laundry, Cleaning & Washing Equipment  
 Laundry, Cleaning & Washing Supplies / Contracts on  
 Furniture, Crockery & Hardware  
 Bedding & Clothing  
 Maintenance Equipment  
 Maintenance Materials Supplies / Contracts On  
 Buildings  
 Travel & Subsistence  
 Transport of Patients  
 Vehicles Purchased  
 Vehicles Supplies / Contracts On

	11	137
	3,283	3,107
	936	931
	16,318	16,006
	86	127
	3,549	3,337
	5,209	3,551
	-	-
	9,455	9,063
	695	616
	11,646	8,010
	92	106
	5,769	4,552
	1,345	897
	569	449
	384	332
	-	-
	145	97
	<b>59,492</b>	<b>51,318</b>

Note 1 (continued)

	Note	2021 € '000	2020 € '000
<b><u>LOAN REPAYMENT PRINCIPAL</u></b>			
Capital		-	-
<b><u>BANK INTEREST</u></b>			
Overdraft		14	1
Capital Loan		-	-
Bank Charges		198	44
<b><u>OTHER</u></b>			
Insurance - Other	2	470	466
Audit		76	76
Legal		512	184
Office Expenses (Rent & Rates, Postage & Telephone, etc.)		4,941	4,535
Office Supplies / Contracts On		478	420
Computer Equipment		1,330	1,065
Computer Supplies / Contracts On		4,544	5,018
Professional Services		3,421	2,280
Bad Debts written off		1,951	1,070
Adjustment to Doubtful Debts Provision		4,449	5,333
Miscellaneous Expenses	4	13,039	11,673
		35,423	32,165
<b>TOTAL NON-PAY</b>		204,106	189,275
<b>TOTAL GROSS EXPENDITURE</b>		546,884	517,790
<b><u>INCOME</u></b>			
<b><u>PATIENT INCOME</u></b>			
In-Patient	5	(32,462)	(37,182)
Out-Patient	5	(518)	(475)
		(32,980)	(37,657)
<b><u>OTHER INCOME</u></b>			
Superannuation		(7,885)	(8,483)
RTA Receipts		(128)	(121)
Income from External Agencies	6	(13,436)	(12,400)
Canteen Receipts		(668)	(695)
Other Income (Non-Capital)	7	(7,896)	(9,171)
<b>TOTAL INCOME</b>		(62,993)	(68,527)
<b>NET EXPENDITURE</b>		483,891	449,263



## St. James's Hospital

### INSURANCE

Note 2

#### OTHER

Public Liability

Property

Other

	2021	2020
	€ '000	€ '000
	26	28
	279	273
	165	165
	470	466

### MISCELLANEOUS NON-CAPITAL EXPENDITURE ON

### CAPITAL PROJECTS

Note 3

Land

Buildings

Work-in-Progress

Equipment

Vehicles

Other

	2021	2020
	€ '000	€ '000
	-	-
	-	-
	1,345	784
	2,999	4,719
	-	-
	-	-
	4,344	5,503

13

### MISCELLANEOUS EXPENSES

Note 4

Security

Publications etc.

Membership / Subscriptions etc.

Interest on Late Payments

Education / Training

Other

	2021	2020
	€ '000	€ '000
	7,111	6,541
	5	27
	236	159
	977	1,807
	1,267	1,521
	3,443	1,618
	13,039	11,673

# St. James's Hospital

## ANALYSIS OF PATIENT INCOME

Note 5

### IN-PATIENTS

Statutory In-Patient Charges

Private / Semi Private Charges

Long Stay Charges

Other In-Patient Charges

	2021 € '000	2020 € '000
	(2,272)	(1,911)
	(26,698)	(32,059)
	(3,353)	(2,964)
	(139)	(248)
	(32,462)	(37,182)
	(518)	(475)
	(518)	(475)
<b>TOTAL PATIENT INCOME</b>	<b>(32,980)</b>	<b>(37,657)</b>

### OUT-PATIENTS

Statutory Accident & Emergency Charges

**TOTAL PATIENT INCOME**

## INCOME FROM EXTERNAL AGENCIES

Note 6

Pathology

Other

	2021 € '000	2020 € '000
	(6,783)	(5,828)
	(6,653)	(6,572)
	(13,436)	(12,400)

## OTHER INCOME (NON-CAPITAL)

Note 7

Car Parking

Pharmacy External Sales & Stores Sales to Staff and Patients

Rents / Licences / Franchises, etc.

Sundries

	2021 € '000	2020 € '000
	(1,159)	(1,050)
	(5,705)	(7,182)
	(969)	(884)
	(63)	(55)
	(7,896)	(9,171)

## St. James's Hospital

### SUMMARY PAY ANALYSIS (Memorandum Only)

#### Note 8

Basic Pay
Overtime
Premium Pay
Shift Allowance
Holiday / Public Holiday Premiums
Higher Degree
Special Nursing
On Call / Standby
PRSI Employer
Travel Allowance
Other **

	2021 € '000	2020 € '000
271,600	259,145	
10,126	7,674	
15,521	15,110	
295	282	
1,658	1,652	
3	3	
3,599	4,052	
9,733	10,274	
28,814	28,584	
848	900	
581	839	
<b>342,778</b>	<b>328,515</b>	

\*The total number of staff employed (WTE) at year end was 4,456 (2020: 4,266).

\*\*During 2021, 1 staff member whose employment was terminated was paid a severance payment totalling €10,000.

### RECONCILIATION OF EXPENDITURE TO COST OF SERVICES

#### Note 9

Net Expenditure - Current Year

Form 1

#### Deduct

Purchase of Equipment and Vehicles from Non-Capital

12

**Total Deductions**

**Sub-Total**

#### Add Back

Depreciation Charge For The Year

**Running Cost of Service**

	2021 € '000	2020 € '000
478,807	446,983	
4,344	5,503	
4,344	5,503	
<b>474,463</b>	<b>441,480</b>	
15,480	15,047	
<b>489,943</b>	<b>456,527</b>	

### ROAD TRAFFIC ACCIDENT MEMORANDUM ACCOUNT

#### Note 10

Balance at 1st January

Bills Issued in Respect of the Year

Less cash received during the year

Less waivers and other write-offs

**Balance at 31st December**

	2021 € '000	2020 € '000
1,609	1,387	
130	344	
(128)	(121)	
(38)	(1)	
<b>1,573</b>	<b>1,609</b>	

# St. James's Hospital

## STATEMENT OF ADVANCES & BALANCES DUE

Note 11

### NON-CAPITAL

Total notified non-capital determination for the year  
 Less: Remittances from HSE Non-Capital in the year  
 Balance due from HSE in respect of the year

Balance due from HSE re previous year(s) as at 1st January  
 Less: Remittances from HSE in year re previous year  
 Balance due from HSE re previous year(s) as at 31st December

	2021 € '000	2020 € '000
	481,227	452,067
	(422,905)	(385,263)
	58,322	66,804
	66,804	33,129
	(66,804)	(33,129)
	-	-

### **TOTAL BALANCE OF APPROVED NON-CAPITAL DETERMINATIONS DUE FROM HSE**

	58,322	66,804
--	--------	--------

### CAPITAL

Total Capital Grants notified by HSE for the year  
 Less: Remittances from HSE Capital in the year  
 Balance due to/from HSE in respect of the year

Balance due from HSE re previous year(s) as at 1st January  
 Less: Remittances from HSE in year re previous year  
 Balance due from HSE re previous year(s) as at 31st December

	20,538	15,910
	(20,307)	(15,759)
	231	151

	151	(23)
	(151)	23
	-	-

### **TOTAL BALANCE OF CAPITAL GRANTS DUE FROM HSE**

	231	151
--	-----	-----

### **GROSS TOTAL DUE FROM HSE -CAPITAL AND NON-CAPITAL**

	58,553	66,955
--	--------	--------

### **PURCHASE OF EQUIPMENT AND VEHICLES FROM NON-CAPITAL ACCOUNT (Capitalised)**

Note 12

Other Medical Equipment  
 X-Ray / Imaging Equipment  
 Laboratory Equipment  
 Catering Equipment  
 Laundry Equipment  
 Maintenance Equipment  
 Buildings  
 Farm & Garden Equipment  
 Computer Equipment  
 Vehicles Purchased  
 Total non-capital purchases

	2021 € '000	2020 € '000
	707	2,353
	11	137
	936	931
	86	127
	-	-
	92	106
	1,345	784
	-	-
	1,167	1,065
	-	-
	4,344	5,503

# St. James's Hospital

## SCHEDULE OF FIXED ASSETS AND DEPRECIATION

Note 13

### COST OR VALUATION at 01/01/21

Transfers from Work-in-Progress

Sub-Total

Additions From Capital

Additions From Non-Capital

Disposals during the year at Gross Book Value

### COST OR VALUATION at 31/12/21

### ACCUMULATED DEPRECIATION at 01/01/21

Depreciation charge for year

Disposals - Accumulated Depreciation

### ACCUMULATED DEPRECIATION at 31/12/21

### NET BOOK AMOUNT at 31/12/21

### NET BOOK AMOUNT at 31/12/20

Land	Buildings	Work-in-Progress	Equipment	Vehicles	Other	Total
€ '000	€ '000	€ '000	€ '000	€ '000	€ '000	€ '000
10,763	330,924	3,789	224,501	888	928	571,793
-	1,608	(3,191)	1,583	-	-	-
10,763	332,532	598	226,084	888	928	571,793
-	3,075	11,318	4,432	-	-	18,825
-	-	1,345	2,999	-	-	4,344
-	-	-	-	-	-	-
10,763	335,607	13,261	233,515	888	928	594,962
-	(101,017)	-	(197,586)	(834)	(802)	(300,239)
-	(5,865)	-	(9,588)	(27)	-	(15,480)
-	-	-	-	-	-	-
-	(106,882)	-	(207,174)	(861)	(802)	(315,719)
10,763	228,725	13,261	26,341	27	126	279,243
10,763	229,907	3,789	26,915	54	126	271,554

## St. James's Hospital

### DEBTORS

#### Note 14

		2021 € '000	2020 € '000
HSE - Revenue Grants Due	11	58,322	66,804
HSE - Capital Grants Due	11	231	151
<b>HSE Grants</b>		<b>58,553</b>	<b>66,955</b>
HSE and other Voluntary Hospitals		15,985	19,441
LESS: Provision for bad and doubtful debts		(9,431)	(7,835)
		<b>6,554</b>	<b>11,606</b>
<b>Patients (Closing Ledger Balance)</b>		<b>58,617</b>	<b>54,305</b>
LESS: Provision for bad and doubtful debts Patients		(35,035)	(31,829)
		<b>23,582</b>	<b>22,476</b>
<b>Other</b>		<b>14,240</b>	<b>12,680</b>
LESS: Provision for bad and doubtful debts Other		(542)	(895)
		<b>13,698</b>	<b>11,785</b>
<b>Prepayments</b>		<b>1,642</b>	<b>1,141</b>
		<b>38,922</b>	<b>35,402</b>
		<b>104,029</b>	<b>113,963</b>

### STOCKS

#### Note 15

	2021 € '000	2020 € '000
Drugs & Medicines	4,220	6,304
Blood and Blood Products	3,633	3,574
Medical Gases	30	33
Medical and Surgical Supplies	3,359	2,846
Pathology Supplies	2,823	2,004
X-Ray / Imaging	71	62
Provisions	76	49
Laundry / Cleaning	220	193
Bedding / Clothing*	472	6,327
Heat / Power / Light Supplies	103	69
Maintenance Supplies	187	206
Office Supplies	26	24
	<b>15,220</b>	<b>21,691</b>

\*In compliance with the accounting standards for Voluntary Hospitals, St. James's Hospital value stock at cost less write-off for stock that is damaged or obsolete. This policy differs from FRS 102 which requires stock to be valued at the lower of cost or net realisable value. In Q1 2020, the Covid-19 pandemic led to inflated market prices for PPE items. As supply increased in the latter part of the year, unit prices fell nationally. At the end of 2020 the Hospital had in stock approximately 527,000 gowns which cost €4.4 million and a similar number of masks which cost €1.1 million. The net realisable value at the end of 2020 for these 2 items of PPE was approximately 50% of the price paid. This stock was fully utilised within its useful life (Q3 2021) leaving no stock in hand at the end of 2021. This PPE proved to be a valuable resource in the Hospital's response to Covid-19 in 2021.

### CREDITORS

#### Note 16

	2021 € '000	2020 € '000
Creditors - Capital	(822)	(995)
Creditors - Non-Capital	(71,303)	(70,405)
PAYE, PRSI	(13,283)	(12,458)
Wages and Salaries	(19,196)	(17,194)
Other*	(14,738)	(14,186)
	<b>(119,342)</b>	<b>(115,238)</b>

\*Includes grants of €5.3m (opening balance 01.01.2021 of €4.4m, receipts of €1.0m and payments of €1.9m).

## St. James's Hospital

### CAPITALISATION ACCOUNT

Note 17

Balance at beginning of year

#### Additions

Capital Expenditure

Non-Capital Expenditure

#### **Sub-Total Additions**

#### Less

Disposals (Cost less Depreciation)

Depreciation for the year

#### **Sub-Total Deductions**

	2021 € '000	2020 € '000
Balance at beginning of year	271,554	268,743
<u>Additions</u>		
Capital Expenditure	18,825	12,355
Non-Capital Expenditure	4,344	5,503
<b>Sub-Total Additions</b>	<b>23,169</b>	<b>17,858</b>
<u>Less</u>		
Disposals (Cost less Depreciation)	-	-
Depreciation for the year	(15,480)	(15,047)
<b>Sub-Total Deductions</b>	<b>(15,480)</b>	<b>(15,047)</b>

	279,243	271,554
--	---------	---------

### NOTE TO THE CASH FLOW STATEMENT

Note 18

Surplus / (Deficit) (Non-Capital)

Deduct surplus brought forward

(Deficit) / Surplus for current year

Deduct Repayment of Loans and Leases (Capital element) charged against non-capital

Deduct Interest and Dividend Income

Add back purchase of equipment from non-capital

Add back all interest charged against non-capital

(Increase) / Decrease in Stocks

(Increase) / Decrease in HSE Debtors (Non-Capital)

(Increase) / Decrease in HSE Debtors

(Increase) / Decrease in Non-HSE Debtors

Increase / (Decrease) in Non-Capital Creditors

**NET CASH INFLOW / (OUTFLOW) FROM OPERATING ACTIVITIES**

	2021 € '000	2020 € '000
Surplus / (Deficit) (Non-Capital)	2,420	5,084
Deduct surplus brought forward	(5,084)	(2,280)
(Deficit) / Surplus for current year	(2,664)	2,804
Deduct Repayment of Loans and Leases (Capital element) charged against non-capital	-	-
Deduct Interest and Dividend Income	-	-
Add back purchase of equipment from non-capital	4,344	5,503
Add back all interest charged against non-capital	14	-
(Increase) / Decrease in Stocks	6,471	(9,122)
(Increase) / Decrease in HSE Debtors (Non-Capital)	8,482	(33,675)
(Increase) / Decrease in HSE Debtors	5,052	(2,483)
(Increase) / Decrease in Non-HSE Debtors	(3,520)	(2,198)
Increase / (Decrease) in Non-Capital Creditors	4,277	20,190
<b>NET CASH INFLOW / (OUTFLOW) FROM OPERATING ACTIVITIES</b>	<b>22,456</b>	<b>(18,981)</b>

## St. James's Hospital

### ANALYSIS OF CHANGES IN NET DEBT

Note 19

Cash in Hand and Bank Balances\*  
Bank Overdraft

### BANK LOANS

Debt due within one year  
Debt due after one year

1-Jan-21 € '000	Cash Flow € '000	31-Dec-21 € '000
-	16,885	16,885
(3,487)	3,487	-
(3,487)	20,372	16,885
-	-	-
-	-	-
-	-	-
(3,487)	20,372	16,885

\*Balance includes €5.3m (2020: €4.4m) relating to grants income (Note 16).

### RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET (DEBT)/CASH

Note 20

(Decrease) / Increase in cash in the year

Cash inflow/(outflow) from increase/(decrease) in debt and lease repayments

New Bank Loans / Borrowings  
Changes in Net Debt  
Net (Debt)/Cash at beginning of year  
Net (Debt)/Cash at end of year

2021 € '000	2020 € '000
20,372	(16,187)
-	-
20,372	(16,187)
-	-
20,372	(16,187)
(3,487)	12,700
16,885	(3,487)



## St. James's Hospital

### Note 21

#### Fund Title

1. Prize Fund Account 1
2. Prize Fund Account 2

Balance 1st January € '000	Receipts € '000	Payments € '000	Balance 31st December € '000
34	-	(1)	33
184	-	(1)	183
218	-	(2)	216

These funds are held under Trust by the Hospital and are properly managed and accounted for. The Trust rules stipulate that the interest received on these deposits may be used for educational purposes such as special nurse awards and educational prizes.

### CAPITAL COMMITMENTS

#### Note 22

#### Capital Commitments at 31/12/2021

Cardiology Respiratory Project			
Electrical Infrastructure Upgrade			
Energy Centre Upgrade			
Equipment			
ICT			
Legionella			
Medical Gases Upgrade			
Minor Capital			
Minor Capital Covid-19			
MISA GROUP			
NIMIS Enabling Works (HSE)			
NPH *			
NPH Other			
NPRO Enabling Works			
Upgrade of MV Dist. System			
Surgical Robot - Medical Equipment			
<b>TOTAL CONTRACTED</b>			
<b>TOTAL UN-CONTRACTED</b>			

Expenditure incurred up to 31 December 2021	Planned expenditure 2022-2023	Total per Project
€ '000	€ '000	€ '000
9,934	2,546	12,480
2,197	1	2,198
600	-	600
16,694	976	17,670
23,711	2,383	26,094
944	746	1,690
750	268	1,018
79,627	23,009	102,636
2,326	722	3,048
48,394	3,940	52,334
53	2	55
48,906	678	49,584
8,990	393	9,383
294	454	748
880	74	954
-	2,445	2,445
<b>244,300</b>	<b>38,637</b>	<b>282,937</b>
-	-	-
<b>244,300</b>	<b>38,637</b>	<b>282,937</b>

\*St James's Hospital has committed €11.1m to facilitate the decanting of St James's Hospital services for the National Paediatric Hospital. To date €10.7m of this was expensed and the remaining €0.4m is due to be expensed. See costs outlined below. The HSE have paid €23.0m to date and the remaining €0.2m is due to be expensed. The National Paediatric Hospital Development Board has paid €15.3m to date and the remaining €0.1m is due to be expensed. The €48.9m of expenditure incurred to date on the decant relates to construction and refurbishment works carried out on the Hospital's campus and also the relocation of services both onsite and offsite to facilitate the National Paediatric Hospital. The €48.9m expenditure is reflected in buildings additions and work in progress in note 13.

SJH Decant Capital Commitments *			
NPH Decant Capital Commitments *			
HSE Decant Capital Commitments *			
<b>Total Decant Capital Commitments at 31/12/2021</b>			

Expenditure incurred up to 31 December 2021	Planned expenditure 2022-2023	Total per Project
€ '000	€ '000	€ '000
10,691	443	11,134
15,263	74	15,337
22,952	161	23,113
<b>48,906</b>	<b>678</b>	<b>49,584</b>

# St. James's Hospital

## DIRECTORS FEES AND CEO SALARY

### Note 23

Fees & Expenses paid to the Board

**Basic Salary - CEO - As per DOH Salary Scales**

Lorcan Birthistle

Mary Day

**Total Basic Salary - CEO - As per DOH Salary Scales**

Performance related pay scheme

**Total Payments to CEO**

**Total Fees and CEO Salary**

	2021 € '000	2020 € '000
Fees & Expenses paid to the Board	-	-
<b>Basic Salary - CEO - As per DOH Salary Scales</b>		
	-	-
	-	-
Lorcan Birthistle	-	77
Mary Day	156	86
<b>Total Basic Salary - CEO - As per DOH Salary Scales</b>	<b>156</b>	<b>163</b>
Performance related pay scheme	-	-
<b>Total Payments to CEO</b>	<b>156</b>	<b>163</b>
<b>Total Fees and CEO Salary</b>	<b>156</b>	<b>163</b>

### Note 24

Additional Superannuation Contribution

	2021 € '000	2020 € '000
Additional Superannuation Contribution	8,273	8,716
	<b>8,273</b>	<b>8,716</b>

# St. James's Hospital

## SALARY BANDS TABLE

### Note 25

Employees' benefits in excess of €60,000 are categorised into the following bands:

Range of total employee benefits From - To	Number of employees	
	2021	2020
€60,000 - €69,999	653	620
€70,000 - €79,999	297	354
€80,000 - €89,999	151	142
€90,000 - €99,999	65	71
€100,000 - €109,999	30	33
€110,000 - €119,999	32	23
€120,000 - €129,999	20	25
€130,000 - €139,999	10	5
€140,000 - €149,999	11	12
€150,000 - €159,999	14	16
€160,000 - €169,999	22	25
€170,000 - €179,999	18	13
€180,000 - €189,999	31	24
€190,000 - €199,999	31	29
€200,000 - €209,999	16	24
€210,000 - €219,999	18	19
€220,000 - €229,999	12	11
€230,000 - €239,999	8	9
€240,000 - €249,999	11	10
€250,000 - €259,999	3	6
€260,000 - €269,999	1	4
€270,000 - €279,999	3	3
€280,000 - €289,999	1	2
€290,000 - €299,999	1	1
Grand Total	1,459	1,481

## RELATED PARTY TRANSACTIONS

### Note 26

#### St. James's Hospital Foundation

The Directors of the St. James's Hospital Foundation include staff members of the Hospital. During the year, St. James's Hospital incurred expenditure of €132,360 (2020: €108,350) in relation to wages and salaries for 4 clerical/medical personnel, research expenses and training fees to the St. James's Hospital Foundation. No balance was outstanding at the end of the year in relation to these expenses.

In 2021, St. James's Hospital received funds of €570,782 (2020: €330,447) in relation to the purchase of medical equipment, salary recoups and funding of Cancer Clinical Trials in the Hospital, at the end of the year the foundation owed €136,872 (2020: €81,991) to St. James's Hospital in relation to these funds.

## St. James's Hospital

### Note 26 (continued)

In December 2014, the Foundation entered into an interest free loan agreement with St. James's Hospital for the purpose of furthering the objectives of the Foundation. In 2019, it was agreed that €0.15m would be repaid over a three-year period commencing that year with the remaining balance to be renegotiated in July 2021. Due to the emergence of Covid-19 in March 2020, only the initial payment of €0.05m was made to the Hospital. In June 2022, the Hospital signed a revised agreement with new payment terms with the balance now repayable over a three-year period from 2022-2025.

	2021 € '000	2020 € '000
Opening Balance	353	353
Loan issued	-	-
Loan repayments	-	-
Amount due	353	353

St. James's Hospital Foundation has the use of facilities within St. James's Hospital free of charge. In addition, the Hospital also pays for the light and heat expenses of the Foundation.

### OPERATING LEASE

#### Note 27

	2021 € '000	2020 € '000
Future minimum lease payments fall due as follows:		
within one year	1,564	987
later than one year but within five years	6,710	6,581
later than five years	31,360	24,997
<b>Total Operating Lease Commitments</b>	<b>39,634</b>	<b>32,565</b>

The Hospital has an agreement to Lease in place with the HSE regarding Hollybrook Lodge, Community Nursing Unit for €10 annual rent. As part of the decant of the Hospital's services to facilitate the building of the National Paediatric Hospital the Hospital has entered into three new lease agreements. During 2021, €905,396 (2020: €958,251) was expensed to the Non-Capital Income & Expenditure Account in relation to these lease payments.

• On the 18th March 2015 the Hospital entered into a 5 year lease agreement for office and warehouse space with rental costs of €238,450 per annum. The existing lease facility was revised in 2019 effective from 1st October 2019 and extended to 18th March 2021. This lease was not renewed after this date.

## St. James's Hospital

### Note 27 (continued)

•On the 12th October 2015 the Hospital entered into a five year licence agreement for car parking facilities with rental costs of €167,200 per annum. This licence agreement was extended for an additional ten years on the 23rd November 2020. (€2,046,361 is included in lease commitments above).

•On the 15th October 2008 the Hospital entered into a lease agreement for car parking facilities with rental costs of €195,000 per annum increasing to €310,000 from the 15th April 2018 until the 14th April 2021. This lease was not renewed after this date.

•On the 15th May 2020, St. James's Hospital entered into a membership agreement to support the delivery of a self funding energy upgrade for the Hospital. The agreement facilitates a contract between The Hospital and an ESCo (Energy Services Company/Framework Contractor) to finance, design, construct, install, operate and maintain the Energy Facilities and to provide certain services in connection with the EPC (Energy Performance Contract) over 20 years. (€32,093,183 is included in lease commitments above).

•On the 27th November 2020, the Hospital entered into a 15 year lease agreement for office and warehouse space with rental costs of €400,000 per annum. (€5,493,932 is included in lease commitments above).

### DETERMINATION - NOTIFIED FOR THE YEAR FROM HSE

#### Note 28

Determination from the HSE in 2021 of €481.3m included €2.4m allocated to the purchase of medical equipment for which the expenditure will not be recorded until 2022.